

*Annual Report of  
The National Library and Archives Organization of  
I.R. of Iran*

*The National Library & Archives Organization of Iran (NLAI) was formed upon the merger of the National Archives Organization and the National Library. NLAI is run by a Board of Trustees comprising the President, Minister of Science, Minister of Culture, Minister of Education, two university professors and the Head of NLAI.*

- 1. As for Cataloging in Publication (CIP), approximately 9561 publishers are members of the National Library of whom 1379 became members of the National Library in 2013. The titles which have received CIP this year are 49,367 records. The waiting time for books to get their CIP is 1 to 4 days*
- 2. A total of 376 libraries have received ISBNs from the National Library.*
- 3. In 2013, a list including 642 ISSNs was allocated to serials.*
- 4. Production of digital copies of references, in accordance with international standards, stands at 69124 references including 12,041,690 pages. Moreover, 136,375 titles have been processed and are available on <http://dl.nlai.ir>*
- 5. Signing memorandums of understanding (MOUs), recording Iran's membership at World Digital Library and submission of resources to the WDL for uploading them on the website. All the works are available on <http://www.wdl.org/en/search/?institution=national-library-and-archives-islamic-republic-iran>.*
- 6. Launching provincial websites and a professional library website endowed by. Dr. Iraj Afshar Sistani.*
- 7. Launching a website for supporters of manuscripts at: <http://nlai.ir/Default.aspx?alias=nlai.ir/chsm>*
- 8. Free app & apk files which can be installed on your cell phone or tablet and is easy-to-use through the internet connection*
- 9. A virtual reference service website that serves to meet users' information requirements directly via fax, SMS, email, and simultaneous chat.*
- 10. Some important activities carried out at international Relations Departmen are as follows:*
  - ü Presidency of the National Committee of the Memory of the World;*
  - ü Handeling the activities related to the Permanent Secretariat of the Conference of Directors of ECO Member States National Libraries;*
  - ü Presentation of four papers at the 2013 Congress of the International Federation of Library Associations (IFLA);*
  - ü Active participation in IFLA, ICA, SWARBICA and UNESCO Memory of the World conferences;*
  - ü Inviting ECO members to participate in training courses;*
  - ü Holding a free specialized training course of 90 hours for Omani experts, other foreign experts, particularly for ECO and SWARBICA member countries.*

11. *Memory of the World program: 7 works are recorded in the list of the Memory of the World. In 2013, four other works were recorded in this system. Iran ranks seventh in the world and third in Asia and Africa. 42 works have been recorded in the list of national memory.*
12. *Holding 260 specialized exhibitions on various themes (13 international fairs) and (302 local, mobile, virtual exhibitions) in Tehran and provincial centers.*
13. *Signing 20 domestic and 9 foreign MOUs*
14. *Some 685 people within 48 foreign delegations visited the National Library and Archives Organization of Iran.*
15. *The National Library and Archives Organization of Iran is a member in the following international organizations and bodies:*
  - ü *International Federation of Library Associations and Institutions (IFLA)*
  - ü *International Council on Archives (ICA)*
  - ü *International Standard Serial Number (ISSN) Agency*
  - ü *South and West Asian Regional Branch of ICA (SWARBICA)*
  - ü *Memory of the World Program*
  - ü *Federation of Directors of ECO National Libraries (EFNA)*
  - ü *Islamic Scientific, Educational and Cultural Organization (ISESCO)*
  - ü *Holding 52 forums and specialized meetings at the Organization and other provincial centers*
16. *Some 101 training courses (43 attendance, 11 e-training and 46 general courses) and 56 training workshops were held in 2013. In these courses approximately 62,914 people were trained, 5932 of whom received participation certificates.*
17. *The Publishing House of the National Library & Archives Organization of Iran published 63 books and journals in 2013. One of the most important works published works in recent years is a valuable collection listing Iranian manuscripts called FANKHA. The information contained in this collection has been published in 30 volumes containing 30,000 pages.*
18. *In 1392 (2013/14), six research proposals and 11 dissertations were submitted to the National Library and Archives Organization of Iran which were approved by NLAI Research Council.*
19. *The National Conference on Special Libraries and Archives Organization of Iran has held numerous conferences including the "International Conference on Iranian Documents; National Documents and Written Heritage; Archive for All; the International Conference on Sheikh Safi Addin Ardabili ....*
20. *The National Library is closed just three days throughout the year.*
21. *The Library is open around the clock in two shifts: Day shift (8 am to 10 pm) & night shift (11 pm to 7 am).*
22. *Membership terms: Day shift M.A. students and night shift Ph.D. students.*
23. *The National Library of Iran has several halls including General Hall; Professional Hall; Special Hall for the Blind; Special Hall for Children and Young Adults; Islamic Studies & Iranology Hall...*

24. NLAI also has a main website at [www.nlai.ir](http://www.nlai.ir) & subsidiary sites including Public Relations, Digital Library, National Archives, Permanent Secretariat of Sheikh Safi Ardebil, Iran and Islamic Studies, National Committee for Memory of the World - National Library for Children and Young Adults, Provincial Agencies and others (including the virtual store, libraries for the blind and ...).
25. Since the opening of the National Library about 125,790 people have become members, 54% of whom (more than 89,887 people) are men and the remaining (77,836 people) (46 percent) are women. Based on this estimation, about 62,376 members hold master's degrees. A significant number of visitors to NLAI are women who are mostly faculty members, holders of Ph.D. degrees, professional Ph.D. and postdoctoral degrees. Furthermore, 1101 members of NLAI are religious students in different levels of the seminary.
26. NLAI receives through donation about 185,223 copies of books, 31,593 copies of journals, 31,531 copies of printed dissertations, 17,269 e- thesis and 5218 other materials during one year.
27. NLAI received 934 copies through exchanges with foreign centers and dispatched 1418 copies through donation & exchange to foreign centers during the year of 1392 (2013-2014).
28. About 242,114 sources have been accessioning in the National Library of which 173,022 are books, 22,713 journals, 31347 dissertations and 15032 non-book resources.
29. Some 19938 document sheet through donations and 11,434 sheets via purchasing were added to the collection of existing documents in 2013.
30. 1,617,385,433 sheets of documents have been disposed.
31. The number of full-time personnel in NLAI is 1058.

### **Collections**

<b>Source</b>	<b>Total Balance</b>
<i>Manuscript, stone and scrapbook</i>	<i>833,131</i>
<i>Persian and Arabic books</i>	<i>1821818</i>
<i>Latin books</i>	<i>169662</i>
<i>Serials</i>	<i>191136</i>
<i>Non-book materials</i>	<i>436235</i>
<i>Iranology and Islamic studies</i>	<i>58703</i>
<i>Children and young adults</i>	<i>211674</i>
<i>Special services (disabled and blind)</i>	<i>17764</i>
<b>Total</b>	<b>3047547</b>

*The frequency of a digital library:*

*59% book*

*40% dissertation*

*1% other sources*

<i>Digitization of resources in 2013</i>	<i>Pages</i>	<i>Source</i>
<i>Rare and manuscripts sources</i>	<i>5580883</i>	<i>15386</i>
<i>Printed books</i>	<i>2442228</i>	<i>27662</i>
<i>Non-book materials</i>	<i>3954949</i>	<i>25740</i>
<i>Documents</i>	<i>38622</i>	<i>272</i>
<i>Serials</i>	<i>25008</i>	<i>64</i>
<i>Total</i>	<i>12041690</i>	<i>69124</i>

*Processing of digital recourse up to 2013*

<i>source</i>	<i>at the end of 2013</i>
<i>Manuscript (volume)</i>	<i>32163</i>
<i>Lithograph (volume )</i>	<i>1607</i>
<i>Newspaper (No.)</i>	<i>7381</i>
<i>Document (sheet)</i>	<i>443</i>
<i>Thesis (volume)</i>	<i>47918</i>
<i>Photo (fragment)</i>	<i>37843</i>
<i>Printed books</i>	<i>1721</i>
<i>Statement</i>	<i>7239</i>
<i>Interview</i>	<i>4</i>
<i>Typography (volume)</i>	<i>17</i>
<i>Film</i>	<i>1</i>
<i>Slides</i>	<i>15</i>
<i>Paper (title)</i>	<i>7</i>
<i>Music (piece)</i>	<i>5</i>
<i>Map</i>	<i>11</i>
<i>Total</i>	<i>136,375</i>