

LATVIA

NATIONAL LIBRARY OF LATVIA

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ANNUAL REPORT TO CDNL 2007

The total holdings (01.01.2007) of the Library numbered 4,044,168 items.

In the period of report the factual visits make 221,388 (620 visits per day). The number of remote users has grown considerably (from 255,854 in 2005 to 384,457 in 2006, or 1080 per day). In 2006 the sum allocated from the state budget for the Library was 3,003,062 Euro.

The sum envisaged for enriching the Library's collection constituted 273,184 Euro. On 31 December 2006 the total number of the staff according to the staff roll was 520 (among them 47 leaders, 356 specialists and 117- the others); the real number was 439 employees. The salary fund in 2006 was 1,181,351 LVL, which is 36% more than in 2005.

In 2006 the new Law on Legal Deposit Copies became operative. According to the law the number of legal deposit copies for electronic publications has been diminished from two to one. The law determines that all online publications are automated and harvested automatically by the NLL (any publication online created in Latvia, which comprises common textual, visual or audiovisual information).

In November 2006, the Governmental Commission accepted the second stage of Repository Silakrogs. Organisation of public services and amenities was carried out.

In 2006 the conception of the Training Centre was elaborated. The Centre has participated in preparing the project for submitting to M&B Gates Foundation. Certification of the Training Centre has started at the Ministry of Education and Science. Professional in-service program (36 h) has been coordinated with the Educational Department of Riga City Council and acknowledged to be appropriate for the requirements of the Training Centre, and the certificate is legitimate for the school libraries, as well. Formation of the trainee database has started; training requirements in regions are acknowledged.

In the field of Information Technologies adaptation of a retrospective conversion program for digitising catalogs and card files was realised. The staff training was accomplished, as well as testing of the new program Retro 2.0, and it was dedicated to develop an online service for remote users.

In 2006 the NLL launched a pilot project dedicated to the famous Latvian composer Jāzeps Vītols (1863-1948) which was its first attempt to utilise a digital content management system. A Digitisation Handbook establishing standards for scanning, master and Access files, file naming conventions, and metadata - the Dublin Core TEL Application Profile, was developed. The pilot project served several other purposes as well: it was a test bed for cross-institutional cooperation (two other libraries have joined the Project), an opportunity to try out different object formats, such as text, images, sound, and video, as well as OCR-ing of Latvian text.

In 2006 a number of policy documents were also adopted including a digitisation strategy for 2007-2010. It defined the following criteria for digitisation:

- Historically and culturally significant documents.
- Physically deteriorating intellectual property.
- Frequently used material.

as well as the target audience, determined by two main directions:

- Life- long education, and
- Research.

Digitising process has passed successfully. In 2006, 41,428 files have been scanned and data processing of 50,000 files has been realised. 399 archive disks have been made and 47 user disks have been prepared.

Formation of the Paper Conservation Centre has been included in the National Development Plan for 2007-2013.

In 2006 great attention was paid to individualised service forms. A selective delivery service of accessions after an individual request to a reader's e-mail was introduced. The readers' training service has become more active. Several training programs have been worked out, special training for various groups of readers was realised and the training conception for readers was elaborated. In 2006 the NLL continued the tradition - to make large culture historic exhibitions. The most important exhibition in 2006 - *Five Centuries of Latvian -Czech literary ties* was performed in cooperation with the National Library of the Czech Republic and Charles University in Prague. In 2006 under the guidance of the NLL six standards were translated and 11 standards of the branch were edited.

The NLL continued to co-operate with several international library organisations and national libraries. In the period of the report the co-operation agreements have been concluded with the National Library of Russia in St Petersburg, National Library of Azerbaijan, National Parliamentary Library of Georgia, and the National Library of the Republic of Karelia.

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